



## **Buxton Methodist Church**

### **GDPR underlying principles**

- 1) The processing of data must be lawful, fair and transparent.
- 2) The data collected should be used for a specific purpose that the person is aware of and for no other purpose without asking consent from the individual concerned.
- 3) Only the minimal amount of data should be collected for the purpose of processing.
- 4) The data stored must be accurate and kept up to date.
- 5) Storage of data should not be for longer than necessary.
- 6) Storage of data must be safe and secure, any breaches should be reported immediately to the ICO (Information Commissioner's Office)

### **Legal Bases for collecting data include**

- 1) Consent e.g. church notices, general communications
- 2) Legal obligations e.g. Gift Aid
- 3) Contracts e.g. Room hire, employee details
- 4) Legitimate interests e.g. baptisms, funerals